

*Minutes of the SSEA Central Coordinating Committee Meeting  
Shasta Learning Center  
October 18, 2011  
3:30 P.M.*

In attendance:

Jim Cloney, Superintendent  
Dana Reginato, Assistant Superintendent/Human Resources  
Guy Malain, Principal (Alt. Ed.)  
Jim Bartow, Principal (FHS)  
Milan Woollard, Principal (SHS)  
Els Prigmore, Principal (PHS & Plus Schools)

Layne McLean, SSEA (FHS)  
Sean Ferguson, SSEA (FHS)  
Patty Pocinich, ESP (FHS)  
Sharon Adkins, SSEA (SHS)  
Marsette Ford (Recorder)

**Project Teacher Update:**

Dana Reginato reported the Project Teacher Committee met on 2 occasions and was comprised of 3 administrators and 3 teachers. She thanked SSEA for appointing 3 great teacher reps for this purpose. A total of 6 Project Teacher applications were received and reviewed. Notices have been sent out to all applicants regarding the Committee's decision and final approval by the Superintendent. The assigned Teacher Projects will be announced once all of the applicants have been duly notified.

**Extra-Duty Assignments:**

Sean Ferguson relayed a concern addressing extra-duty assignments involving the collection of money. If an extra-duty assignment is not filled, the Site Principal may assign a teacher to extra-duty that could involve the handling of cash. Some teachers feel that collecting money and being responsible for turning it in at a later time could possibly place them in a compromising situation.

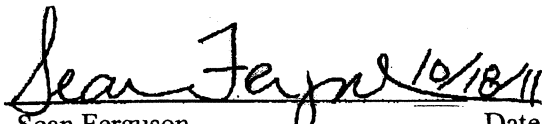
Jim Cloney noted that extra-duty assignments are handled differently at each school site and there is currently not a strong potential for teachers to be assigned a duty involving the collection of money. Administrators would consider the extra-duty assignment closely before placing any teacher in a jeopardizing position.

Principals Woollard and Bartow reported that the majority of assignments involving the collection of cash are filled by parent clubs on a voluntary basis. It would be very rare to assign a teacher to this type of extra-duty.

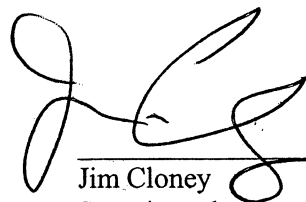
It was also briefly discussed that supervision and extra-duty assignments are addressed separately in the collective bargaining agreement.

**Adjournment:**

The meeting adjourned at 3:40 p.m.

  
Sean Ferguson  
SSEA Representative

Date

  
Jim Cloney  
Superintendent

Date

CCC-SSEA 10-18-11  
/mf