

*Minutes of the SSEA Central Coordinating Committee Meeting
Shasta Learning Center
September 19, 2007
3:30 P.M.*

In attendance:

Mike Stuart, Superintendent
Jim Cloney, Assoc. Supt/Human Resources
Randy Brix, Assoc. Supt/Instructional Services
Art Schmitt, Chief Business Official
Els Prigmore, Principal (PHS & Plus Program)
Kyle Turner, Principal (FHS)

Tom Roberts, SSEA (EHS)
Charles Crannell, SSEA (FHS)
Jackie Bell, SSEA (SHS)
Marslette Ford (Recorder)

We're Off!

Mr. Roberts reported that the school year is going well and inquired about enrollment. Mr. Stuart said that enrollment is down much more than originally anticipated and he is concerned about the decrease.

403(b) Transfers

At the request of Mr. Roberts, Mr. Schmitt provided additional information regarding the recent correspondence to staff regarding 403(b) contracts or accounts. Employees are cautioned to be careful if they are considering moving or transferring a 403(b) account to an account that is not approved by the IRS, as the account might become subject to taxes. To avoid any potential problems, employees are encouraged to research the various accounts *on their own* before making any changes. There is no need to contact the District Office when making a change, as the vendors for 403(b) accounts must notify the District Office of any employee transfers (required in the Information Sharing Agreement between the vendors and SUHSD).

Vendors cannot be added to the District's plan listing by staff request. Vendors are requested to make the contact directly with STRS. A list of approved 403(b) vendors can be found on the 403bcompare.com website, which is administered by STRS.

Administrators

Mr. Crannell said it appears that the number of District Office administrators is increasing, even though enrollment is decreasing. Mr. Stuart said that the District Office help has actually decreased by one in recent years, as the position previously held at the D.O. by Els Prigmore was deleted three to four years ago and no replacement was hired. Bob Johnson (teacher on assignment who retired last year) was replaced by Chris Adams and the position was changed from TOA to administrator, at an additional cost of approximately \$10,000. The title is different, but the amount of help at the District Office has remained the same for several years. The number of Principals and Assistant Principals throughout the District has not changed since the 1980's.

Mr. Crannell asked about the ratio of administrators to teachers per Ed. Code. Mr. Stuart said that the District is well below Ed. Code requirements. Mr. Cloney will research the Ed. Code and get back to Mr. Crannell.

Mr. Crannell asked if an additional Assistant Principal had been assigned to EHS. Mr. Stuart said that one Assistant Principal had been moved from SHS to EHS, but the total number of AP's in the District remains the same. SHS will have just one AP for the remainder of the year. The SHS Principal would like to have another AP on campus, but this would not be an additional hire. This matter is still being discussed between SHS and the District.

